

TEST DRIVE TECHNOLOGIES

VEHICLE INSPECTION APPRAISAL SERVICES



EXPERT WITNESS DOCUMENT CHECKLIST

QUICK NOTES

Your expert can only write about what they can see, duplicate and read. The more documents you can provide for your concerns the better for your expert to review.

Create a timeline for your expert. When and why did the car go in for repairs, where to and what was done. Make sure your story matches your repair records.

Please have your vehicle freshly cleaned both inside and out for your expert with a simple wash and vacuum will help them greatly

Don't bog your expert witness inspector down with "all the details" during the inspection. Give them the basics of the concerns and let them work.

PURCHASE DOCUMENTS CHECKLIST

- Purchase Agreement, Purchase Contract, Bill of Sale
- Title Application, Sales Tax Receipt, Vehicle Registration
- Finance Agreement, Lease Agreement, Retail Installment Contract
- Documents scanned into single PDF files (no pictures, no grouped files)
- Files are named after the file type i.e. "PurchaseAgreement.pdf"
- All documents are clear and legible

REPAIR DOCUMENTS CHECKLIST

- Repair Orders, must include shop name, date, mileage and repairs performed
- Repair Invoices, must include shop name, date, mileage and repairs performed
- Regular Maintenance Receipts, must include shop name, date, mileage and work performed. If done yourself, provide receipts for supplies from store
- Documents scanned into single PDF files (no pictures, no grouped files)
- Files are named after the file type i.e. "RepairOrder123465.pdf"
- All documents are clear and legible